

Every person is expected to be an “energy saver” as well as an “energy consumer.”

The teacher is responsible for implementing the guidelines during the time that he/she is present in the classroom.

The custodian is responsible for control of common areas (halls, cafeteria etc.)

Since the custodial staff is last to leave a building, he/she is responsible for verification of the nighttime shutdown.

The principal is responsible for the total energy usage of his/her building.

The Energy Manager performs routine audits of all facilities and communicates the audit results to the appropriate personnel.

The Energy Manager is responsible for either directly or indirectly making adjustments to the District's EMS, including temperature settings and run times for HVAC and other controlled equipment.

The Energy Manager provides regular reports to the Principals indicating performance with regards to energy savings.

The district is committed to and responsible for maintenance of the learning environment.

All computers should be turned off each night. This includes the monitor, local printer, and speakers. Network equipment is excluded.

All capable PC's should be programmed for the "energy saver" mode using _____ feature. If network constraints restrict this for the PC, ensure the monitor "sleeps" after 10-minutes of inactivity.

All unnecessary lighting in unoccupied areas will be turned _____. Teachers should make certain that lights are turned off when leaving the classroom when empty. Utilize natural lighting where appropriate.

All outside lighting shall be _____ during daylight hours.
Gym lights should not be left on unless the gym is being utilized.

All lights will be turned _____ when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working.

Refrain from turning lights on unless definitely needed. Remember that lights not only consume electricity, but also give off heat that places an additional load on the air conditioning equipment and thereby increases the use of electricity necessary to cool the room.



1 set points are in accordance with ASHRAE 55 "Thermal Conditions for Human Occupancy"

Eagle Mountain-Saginaw ISD
220918

BUILDING, GROUNDS, & EQUIPMENT MANAGEMENT